



# Hervey Bay Gem & Mineral Club Inc.

ABN 65 272 285 726

18 Stephenson Street (access from Zephyr Street then Hillyard Lane), Hervey Bay, Qld., 4655

Postal: PO Box 3007, Pialba, Qld 4655

Phone: 0411 580 465

Email: [hbgemclub@gmail.com](mailto:hbgemclub@gmail.com)

Website: <http://herveybay.lapidaryclub.com.au>

## Hervey Bay Gem & Jewellery Show Site Application Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City or Town/State/Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Tick if you have read and understood the terms and conditions attached to this application form **(required)**.

### Fees:

Number of 1.8 metre tables (inside) required: \_\_\_\_\_ x \$35/table \$ \_\_\_\_\_

Tailgater space (outside) required Y/N: \_\_\_\_\_ @ \$40 for 2 days or any part of \$ \_\_\_\_\_  
(approx 2 x 3 Metres)

Camping required Y/N: \_\_\_\_\_ @ \$40 (2 nights maximum) \$ \_\_\_\_\_

**Total Amount to be paid (Cheque or direct deposit only)\*** \$ \_\_\_\_\_

Direct deposit info: BSB 064 426 Account Number 00900776

**\*Total payment to be made by 30<sup>th</sup> May.**

Other Information and requirements: \_\_\_\_\_

### **Public liability Insurance required by the vendor**

**Type of Products to be sold at your stall must be related to the Gem & Jewellery Trade.**

**Note: This is NOT a bric-a-brac market!**

**Non Genuine/Man Made Stones are to be clearly identified and sold as such!**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Office Use Only:

# **Hervey Bay Gem & Mineral Club Inc.**

## **GEM AND JEWELLERY EXPO**

### **TERMS, CONDITIONS AND GENERAL INFORMATION**

The Gem and Mineral Expo will be held at Star of the Sea Catholic School  
Hughes Rd; Wondunna, Hervey Bay Qld 4655.  
G.P.S. Co-ordinates 25.30785, 152.87394

That the Hervey Bay Gem and Mineral Club Inc. (HBGMC Inc) provide a venue that is suitable for such an event and that, they seek the co operation of all Traders and Tailgaters that are attending to adhere to requests to ensure the events success. The Club is bound by restrictions that are placed upon them by the schools management. The Club, where possible is to provide members to assist traders/tailgaters with any reasonable request!

#### **Toilets/Showers:**

These are sited outside of the hall, and to the right of the stage. Showers are warm water only.

#### **Times and Opening Hours:**

The hall is to be set up on Friday and is to be ready to accept traders from 3pm until 5pm, however if this task is completed prior, which would be expected, then, traders are welcome to start setting up.

For those arriving on Saturday, the hall is to be opened at 7.00 am.

Saturday 9am to 4pm and (15 minute warning prior to closure)  
Sunday 9am to 3pm.

#### **Insurance:**

All stallholders/traders are to provide their own Public Liability Insurance, proof required.

#### **Application and Payment:**

Applications forms are to be submitted by 31<sup>st</sup> May.

**Payment is either by cheque or direct debit, using your traders name in the reference box.**

All other arrangements with approval of the committee

Application acceptance is at the discretion of the Committee.

#### **Security:**

All traders are reminded that they are responsible to secure their own monies and site.

Tailgaters are to secure their site as best as possible.

The hall, once secured is alarmed and entry is not permitted until next designated opening time, except in case of emergency.

### **Unloading/Loading of Vehicles:**

#### **Inside Traders (weather permitting)**

**Are requested to drive their vehicles on the high side of the oval to the front of the four (4) double glass doors, once unloading is complete, vehicles are to be removed and parked in the car park located in Washington St; off Hughes Rd.**

**Under no circumstances are vehicles to be driven nor parked on the oval.**

Alternately, inclement weather, such procedure are to take place at the tailgater's loading area, No prolonged parking is permitted in this area. This area is to be kept clear as it is designated for "disabled parking".

### **Tailgaters:**

Are to unload in the designated area, where upon vehicles, are to be removed to designated parking area located in Washington St.

There is no parking facility/area for those tailgaters who wish to trade out of their vehicles.

The Club is to provide parking attendants as required.

#### **Care of Hall Floor**

This is a sports hall and as such it has a rubberised material that provides a soft fall and can be easily damaged by tables/ chairs that do not have the proper or worn stoppers. If in doubt, please ask, as protective material is available.

### **Smoking:**

**Smoking is not permitted on school grounds.**

### **Camping on Site/Fee:**

Limited camping maybe provided on site and is at the rear of the main hall (two power points only), alternate site is adjacent the tennis court off the Washington St; car park (no power). Toilets and a shower (warm water only) are available at the main hall. Cost of \$40.00 per week end may apply,

Camping is for Friday and Saturday nights only.

### **Accommodation:**

Those seeking accommodation else where within Hervey Bay are advised that on that week-end is also the Touch Football Competition and that early booking should be sort.

Friday Night Barbecue/Sunday Breakfast:

Saturday morning breakfast 6.45 am to 7.30 am for those camping on site only, cost \$5.00 ea.

Once again a light barbecue is to be held at the hall commencing at 5pm through to 6pm and the Sunday breakfast from 6.45am to 7.30am. All stall holders are welcome, however attendance numbers in advance would be appreciated for catering purposes, if you forget to notify us, come along anyway as we are still going to look after you.

This Club is proud of the reputation that it is gaining for hosting a first class expo with quality gems, jewellery, stones and associated crafts, therefore under no circumstances is there going to be allowed for sale such items as plants, clothing or bric a brac type items. Any traders, displaying such items are to remove them at the direction of the committee.

**Parking:**

All traders are requested to park in the allocated areas, and not within school grounds, as these spaces are set aside for disabled parking and customers.

**Pets:**

No pets are allowed within the Show complex.

**Children:**

Children are not permitted to play or be in the proximity of the school buildings, they are restricted to the oval. School policy.

**Alterations:**

The HBGMC Inc may alter any such terms /conditions as required.

**HBGMC Inc. Committee**